

LifeSpeak Inc.



Finance Manager

Status: Full-Time

Start Date: TBD

Location: Remote, Toronto

Annual Salary Range: 110k+ CAD, DOQ

Company Overview:

LifeSpeak Inc. is the leading whole-person wellbeing solution for employers, health plans, and other organizations. LifeSpeak Inc.'s suite of digital solutions allows organizations to provide best-in-class content and expertise at scale, empowering individuals to live their healthiest lives. As the parent company to LIFT Digital, ALAViDA Health, Torchlight, and Wellbeats, LifeSpeak Inc. provides a flexible portfolio of wellbeing solutions across mental health, wellness, fitness, nutrition, substance use, and caregiving. LifeSpeak Inc. has more than 30 years of collective experience working with Fortune 500 companies, government agencies, insurance providers, and others across the globe. Insights from LifeSpeak Inc.'s digital and data-driven solutions uncover gaps in wellbeing at the individual and organizational levels, ultimately enhancing workplace performance outcomes.

Passion – Operate with a sense of urgency, enthusiasm, initiative, and commitment

Authenticity – Deliver genuine experiences that foster meaningful connections

Integrity – Commit and execute with honesty, credibility, and reliability

Innovation – Continue to lead health and fitness industry in ways to engage more people

Collaboration – Work together as a TEAM to meet our clients' and business' objectives

Job Description:

We are looking for a high-performing, energetic, outgoing Finance Manager who will assist in the preparation of our financial statements and help lead our FP&A function. Reporting to the Director of Finance, the Finance Manager will play a key role in several diverse financial initiatives. Must be comfortable working with all levels of Management and working in cross-functional teams. The candidate must have a strong knowledge of IFRS standards, communication skills, analytical skills, and pay close attention to detail.

LifeSpeak Inc.



Primary Responsibilities:

- Financial Planning and Analysis: Collaborate with cross-functional teams to develop, implement, and manage the financial planning and analysis process. This includes budgeting, forecasting, and variance analysis to provide accurate and timely financial insights.
- Budgeting and Forecasting: Assist with the annual budgeting process, working closely with the department heads. Monitor and report on performance against budget, identify areas of improvement, and provide recommendations.
- Financial Modeling: Develop and maintain financial model which includes revenue and expense forecasting, cash flow projections, and scenario analysis. Provide recommendations to optimize financial performance and mitigate risks in alignment with organizational objectives.
- Financial Reporting: Assist in the preparation of Financial Statements and other public filings. This includes preparing the consolidation and other note support schedules.
- Audit: In conjunction with the Director of Finance, manage the external auditor relationships and assist with quarterly reviews and the annual audit.
- Accounting Policy: Prepare IFRS memos on key accounting policies including revenue recognition, commissions, and intangible assets.
- Processes: Assist Director of Finance in establishing and maintaining effective internal controls and procedures.

Required Qualifications and Skillset:

- CPA designation;
- Bachelor's degree in Business & Commerce, Finance or Accounting, or related education;
- Public accounting experience (large firm preferred)
- Minimum of 6 years' post university related experience in an accounting and finance environment;
- Thorough knowledge of IFRS accounting principles and procedures
- Strong management and operational experience;
- Strong interpersonal skills, as well as analytical capabilities;
- Should be a team player, able to work without supervision using their own initiative;
- Experience with NetSuite or Great Plains preferred, but not required

Benefits:

We value our employees' time and efforts. Our commitment to your success is enhanced by our competitive pay with bonus plans. We also offer Unlimited Flexible Time Off, Medical, Disability, HSA

LifeSpeak Inc.

◆ **LifeSpeak**
Mental Health & Resilience

◆ **Wellbeats**
Wellness

◆ **ALAViDA**
Substance Use

◆ **Torchlight**
Caregiving

◆ **LIFT session**
Fitness

and many other employee perks and benefits. Plus, we work to maintain the best possible environment for our employees, where people can learn and grow with the company. We strive to provide a collaborative, creative environment where each person feels encouraged to contribute to our processes, decisions, planning and culture.