

# LifeSpeak Inc.

◆ **LifeSpeak**  
Mental Health & Resilience

◆ **Wellbeats**  
Wellness

◆ **ALAViDA**  
Substance Use

◆ **Torchlight**  
Caregiving

◆ **LIFT session**  
Fitness

## Data Center Manager

Status: Full-Time

Start Date: TBD

Location: Remote US/Canada

### Company Overview:

LifeSpeak Inc. is the leading whole-person wellbeing solution for employers, health plans, and other organizations. LifeSpeak Inc.'s suite of digital solutions allows organizations to provide best-in-class content and expertise at scale, empowering individuals to live their healthiest lives. As the parent company to LIFT Digital, ALAViDA Health, Torchlight, and Wellbeats, LifeSpeak Inc. provides a flexible portfolio of wellbeing solutions across mental health, wellness, fitness, nutrition, substance use, and caregiving. LifeSpeak Inc. has more than 30 years of collective experience working with Fortune 500 companies, government agencies, insurance providers, and others across the globe. Insights from LifeSpeak Inc.'s digital and data-driven solutions uncover gaps in wellbeing at the individual and organizational levels, ultimately enhancing workplace performance outcomes.

**Passion** – Operate with a sense of urgency, enthusiasm, initiative, and commitment

**Authenticity** – Deliver genuine experiences that foster meaningful connections

**Integrity** – Commit and execute with honesty, credibility, and reliability

**Innovation** – Continue to lead health and fitness industry in ways to engage more people

**Collaboration** – Work together as a TEAM to meet our clients' and business' objectives

### Job Description:

LifeSpeak delivers Software as a Service (SaaS) to our business clients and are looking for an experienced MS Azure Data Center Manager to join our team. This position will have an immediate and lasting impact on our operations, guiding us toward positive outcomes with comprehensive data center management. The ideal candidate will have experience and working knowledge of MS Azure data center products and services along with the ability to meet security requirements and the ability to help deploy production code. This position will report to senior management and will be expected to work closely with and support our Corporate IT Director, Security team and Development teams.

### Primary Responsibilities:

- Provide high-quality support to development teams while working side by side with the Corporate IT and Security teams.

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- Evaluate and prepare recommendations for cost management for both our Canadian and US based MS Azure data centers.
- Perform basic data center infrastructure maintenance and data management tasks to ensure our applications remain available to our clients 24x7x365.
- Oversee and manage any third parties who provide outsourced services in the data center.
- Your primary customers are the LifeSpeak development teams, and your first objective is to provide them with the data center infrastructure they need to continue to develop our products and services.
- Perform maintenance, installation, and updates of all infrastructure.
- Working with the security team helps ensure the safety and protection of customers' data.
- Manage the secure storage and distribution of data in consultation with the database administrator, security team and development teams.
- Backing up all data.
- Support the security team and external auditors as part of the SSAE18 SOC2 Type2 audits along with supporting IT general controls reviews for financial audits.
- Monitor and plan for capacity changes.
- Upgrading hardware or software.
- Researching new technologies to be utilized in the organization.
- Presenting new tools that could be used to improve efficiency or cut costs.
- Planning for any potential disruptions, problems or emergencies and preparing the ability to recover if it becomes necessary.
- Troubleshooting technical or data center specific issues.
- Ensuring the operations are compliant with the regulations and laws.
- Assist Chief Security & Privacy Officer with a range of assignments, including data center operations and management along with helping define security requirements within the data center.

## Required Qualifications and Skillset:

- Ability to handle multiple concurrent responsibilities in a highly dynamic environment.
- Strong ability to work efficiently and effectively with multiple teams of people.
- Excellent judgment and demonstrated discretion in handling confidential information.
- Proficiency with MS Office 365 and ability to maintain organized files using SharePoint.
- Minimum five (5) years of MS Azure data center experience.
- Associate degree (or equivalent) in information technology.
- Professional certification a plus, but not required.

## Benefits:

We value our employees' time and efforts. Our commitment to your success is enhanced by our competitive pay, benefits, unlimited flexible time off, and paid holidays just to name a few. Plus, we

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work to maintain the best possible environment for our employees, where people can learn and grow with the company. We strive to provide a collaborative, creative environment where each person feels encouraged to contribute to our processes, decisions, planning and culture.